



# JOHN BITAR & CO. LTD.

A FREE ZONE COMPANY



**Head Office**

John Bitar & Company Limited  
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15<sup>th</sup> October, 2010

**COMPANY'S POLICY TOWARDS VERIFICATION PROCEDURE FOR  
CONTROLLED WOOD THAT WILL EVENTUALLY LEAD TO CHAIN OF  
CUSTODY AND FOREST CERTIFICATION**

Messrs JOHN BITAR & COMPANY LIMITED with both property and trade mark as JCM, is a limited liability Company in Ghana and one of the leading timber processing firms in the country with its headquarters in Sekondi in the Western Region.

The company has eleven (11) valid Timber Utilization Contracts (TUCs) areas in both on and off forest reserves and these areas are mainly located in the Western and Eastern Regions of the Republic of Ghana.

JOHN BITAR & COMPANY LIMITED, as a participant in WWF's Global Forest & Trade Network (GFTN), is working towards eliminating illegal logging and working towards improvements in forest management through the highest level of environmentally responsible business practices. This is being implemented by educating our staff and offering them training and support to acquire the necessary skills base regarding the latest changes in relevant legislation and best practices that will help conserve Ghana's valuable and threatened forests.

The Company's pledge for the commitment in compliance with promoting responsible forest management are always made known during our transactions with our business partners and customers.

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SEKONDI - GHANA

With this, all TUC holders are obliged to meet certain requirements before their wood material can be accepted by our company. These include;

- (i) Name and address of the company;
- (ii) Name of the TUC area;
- (iii) Compartment number;
- (iv) TUC number;
- (v) A valid Form 'C';
- (vi) Approved yield;
- (vii) Tree & Logs Information Forms and
- (viii) Logs Measurement and Conveyance Certificate.

In view of this, JCM shall implement its best efforts to avoid trading and sourcing wood or wood fiber (herein referred to as wood) from the following categories:

- ❖ Illegally harvested wood;
- ❖ Wood harvested in violation of traditional and civil rights;
- ❖ Wood harvested in forests where high conservation values are threatened by management activities;
- ❖ Wood harvested in forests being converted to plantations or non- forest use;
- ❖ Wood from forests in which genetically modified trees are planted.

We are committed to sustainable forest management and are on the sound process to reach that goal.

Thank you.

**JOHN BITAR & CO. LIMITED**

P.O.Box : 406

**SEKONDI GHANA**

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**GENERAL MANAGER**

**(MOHAMMED JOUNI)**

**For and on behalf of John Bitar & Co. Limited**